



OFFICE OF ADMISSIONS AND REGISTRATION
FLORIDA RESIDENCY CHECKLIST

Student Name: _____ Student ID# _____

Term _____ Telephone Number _____

The State of Florida requires both immigration documents and residency documents to establish Florida residency for tuition purposes.

- **U.S. Immigration Documents** - Students and their claimants.
- **Florida Residency Documents - Minimum of two Florida documents required**
 dated one year before the first day of the term. At least one of the documents submitted must be from the first group. Three documents required for reclassification.

No single piece of evidence shall be conclusive.

Dependent Status - Students under 24 years.

Independent Status - Students age 24 and over. Students who claim to be “independent” and are under the age of 24 must provide documents supporting claim.

ACCEPTED DOCUMENTS - Picture ID Required

Person Claiming Florida Residency: Student Parent/Legal Guardian/Spouse

First Group

Second Group

<input type="checkbox"/> Florida ID or driver’s license	<input type="checkbox"/> Utility bill and proof of 12 consecutive payments
<input type="checkbox"/> Florida vehicle registration	<input type="checkbox"/> Lease agreement and proof of 12 consecutive months of payments (receipts)
<input type="checkbox"/> Active Florida voter’s registration card	<input type="checkbox"/> Florida professional or occupational license
<input type="checkbox"/> Florida Prepaid recipient card or letter	<input type="checkbox"/> Documents evidencing family ties in Florida
<input type="checkbox"/> Proof of permanent home in Florida (Homestead exemption, warrantee deed, or at least 2 years of lease contracts)	<input type="checkbox"/> Florida incorporation
	<input type="checkbox"/> Membership of a FL-based charitable organization
<input type="checkbox"/> Florida H.S. Transcripts for multiple years if Florida H.S. Diploma/GED was earned within the last 12 months	<input type="checkbox"/> Proof of 12 consecutive months receiving government assistance in Florida
<input type="checkbox"/> Proof of full-time employment in Florida (at least 30 hours per week for a consecutive 12-month period)	<input type="checkbox"/> Declaration of domicile in Florida (12 months after the date the document was sworn and stamped by the Clerk of the Circuit Court)

Staff Assisting: _____ Date: _____