## **Step 3: Complete the Dual Enrollment Program Form**

Upon completion of the student's test administration and the subsequent score verification process, the student will be e-mailed a Dual Enrollment Program Form via MDC's Adobe Sign Platform that must be completed and electronically signed. View this simple <u>tutorial on how to use Adobe Sign</u>.

- For the Dual Enrollment Program Form, students are responsible for completing sections I and III as well as signing in section II.
- For section III, Students can <u>search for classes</u>
- Secondary School Counselors and Principals are responsible for signing as well.

## **Step 4: Registration**

- Once the Dual Enrollment Program Form is returned to MDC, our MDC Dual Enrollment Coordinator's will process and register the student based on the courses that the student selected.
- MDC Dual Enrollment Coordinator will send the student an e-mail confirming enrollment.

## **Step 5: Order Your Textbooks**

Order your textbooks online.