

MANUAL OF PROCEDURE

PROCEDURE NUMBER: 4040

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PROCEDURE TITLE: Financial Aid Policies and Procedures

STATUTORY REFERENCE: FLORIDA STATUTES 1004.65, 1001.64; Federal Register 34 CFR 600; State Board of Education Rule 6A-20.002

BASED ON POLICY: I-1 Administration and Organization of Miami Dade College

EFFECTIVE DATE: April 30, 1980

LAST REVISION DATE: September 6, 2024

LAST REVIEW DATE: September 6, 2024


I. PURPOSE

To establish uniform financial aid policies and procedures at Miami Dade College.

II. PROCEDURE

The College provides guidance related to the administration of Federal, State, and Institutional financial aid programs as prescribed by the U.S. Department of Education, Florida Department of Education, and the Institution.

1. The Campus Financial Aid Directors and the Associate Vice Provost of Student Financial Services contribute to the drafting of the Financial Aid Policies and Procedures governing the administration and program requirements of financial aid programs.
2. All procedures pertaining to the overall administration of the financial aid programs will be contained in the Financial Aid Policy and Procedures Manual.
 - a. The manual will include the development, review, and modification of:
 - Program Administration
 - Application for financial assistance
 - Budgets
 - Satisfactory Academic Progress
 - Disbursements
 - Funds Management
 - Consumer Information
 - Reporting Activities

	09/06/2024
PRESIDENT	DATE