

**MIAMI DADE COLLEGE
REQUEST FOR PROPOSALS (RFP)**

**RFP-2024-RM1-01 – VIDEO, LIGHTING AND AUDIO SERVICES FOR THE MIAMI DADE
COLLEGE COMMENCEMENT CEREMONIES AND EVENTS**

MIAMI DADE COLLEGE announces the scheduled public Evaluation Committee Meeting to related to Request for Proposals (RFP) 2024-RM1-01 for the project aforementioned above. The Evaluation Committee Meeting is hereby scheduled at the date, time and location indicated below. In the event this meeting is cancelled or postponed, notification will be provided and posted on the MDC Website, (www.mdc.edu/purchasing).

PUBLIC EVALUATION COMMITTEE MEETING (Physical Meeting, no Zoom available)

**LOCATION: Kendall Campus
11011 SW 104 Street, Miami, FL 33176
Building L, Room L-131**

DATE AND TIME: Friday, October 6, 2023 – 2:00pm – 3:00pm

PURPOSE: Evaluate Proposals, Committee may rank proposers and provide award recommendation.

Important to note that this procurement process adheres to the “Cone of Silence” as per College Procedure 6600; no verbal or written communication is allowed during this RFP process unless it is exclusively requested by the Purchasing Department to be utilized for evaluation purposes of this RFP selection process.

If you should have any questions, please contact:

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Group Director - Purchasing
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If a person decides to appeal any decision with respect to any matter considered at the above cited meeting, you will need a record of the proceedings, and for such purpose you may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. A copy of the agenda may be obtained by writing to: Miami Dade College, Office of the Purchasing Director, 11011 SW 104 Street, Room 9254, Miami, FL 33176 or by calling (305) 237-2402.